



**Client Alert 16-2018**  
**June 12, 2018**

**Canada Ship Safety Bulletin (SSB) 07/2018**  
**Update to Ballast Water Reporting Form**

Transport Canada has issued [Ship Safety Bulletin 07/2018](#), introducing updates to the **Canadian Ballast Water Reporting Form**. These requirements apply with immediate effect to all vessels designed or built to carry ballast water that arrive in Canada, regardless of whether they intend to ballast or de-ballast.

The updates to this form have been made to comply with the requirements of the IMO Ballast Water Management Convention (BWMC), which entered into force on September 8<sup>th</sup>, 2017 and requires vessels entering Canadian waters to manage their ballasted tanks in one of the following ways:

- Carry out an exchange
- Use an onboard ballast water treatment system
- Retain ballast on board
- Pump ballast to either a reception facility onshore OR another vessel that can treat or store ballast water.

The Canadian [Ballast Water Reporting Form](#) has been updated to reflect these requirements and been issued in three versions, to support vessels equipped with up to 20, 30 or 50 ballast tanks. Instructions on filling out this form can be viewed [here](#). Please refer to the appended copy of SSB 07/2018 for more detailed information, including links to the new reporting forms.

The submission process for these forms remains unchanged. Vessels are required to submit a completed form to the relevant address from the list below. This is to be done once ballast water management has been completed, but prior to entering Canadian territorial waters (12 miles from the coastal baseline).

a) For vessels proceeding to areas situated on the East Coast, in Quebec or in Ontario (Great Lakes Basin):

- by Email to: [atlanticballastwater@tc.gc.ca](mailto:atlanticballastwater@tc.gc.ca),  
or by facsimile: +1 (902) 426-6657

b) For vessels proceeding to areas situated north of 60° N, including all the waters of Hudsons Bay, Ungava Bay and James Bay:

- by Email to [atlanticballastwater@tc.gc.ca](mailto:atlanticballastwater@tc.gc.ca),  
or by facsimile: +1 (902) 426-6657

c) For vessels proceeding to areas situated on the West Coast:

- by Email to: [pacballastwater@tc.gc.ca](mailto:pacballastwater@tc.gc.ca)  
or by facsimile: +1 (604) 666-9177

Please direct questions and/or comments to us at [ecm@ecmmaritime.com](mailto:ecm@ecmmaritime.com).

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# SHIP SAFETY BULLETIN

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We issue Ship Safety Bulletins for the marine community. Visit our Website at [www.tc.gc.ca/ssb-bsn](http://www.tc.gc.ca/ssb-bsn) to view existing bulletins and to sign up to receive e-mail notices of new ones.



**Subject:** Updates to the Canadian ballast water reporting form

## Purpose

This bulletin introduces updates to the Canadian ballast water reporting form. All vessels designed or built to carry ballast water that arrive in Canada must complete this form, no matter how they intend to ballast or de-ballast. This includes vessels travelling to the Great Lakes.

## Scope

This bulletin applies to all vessels that carry ballast and are in Canadian waters.

## Background

We updated this form to reflect requirements in the Ballast Water Management Convention. The convention came into force in September 2017.

The convention now requires vessels that enter Canadian waters to manage their ballasted tanks in one of the following ways:

- carry out an exchange
- use an onboard treatment system
- keep ballast on board
- pump ballast to either of:
  - a reception facility onshore
  - another vessel that can treat or keep ballast water

Reporting how vessels manage their ballast helps protect the environment. Specifically, reporting measures prevent the introduction of aquatic invasive non-native species into Canadian waters. These species are plants and animals that do not belong in our marine environment and could cause harm.

## Keywords:

1. Ballast Water
2. Ballast Water Reporting Form

## Questions concerning this Bulletin should be addressed to:

AMSEE  
Environmental Protection  
613-990-4891

Transport Canada  
Marine Safety and Security  
Tower C, Place de Ville  
10<sup>th</sup> Floor, 330 Sparks Street  
Ottawa, Ontario K1A 0N8

Contact us at: [marinesafety-securitemaritime@tc.gc.ca](mailto:marinesafety-securitemaritime@tc.gc.ca) or 1-855-859-3123 (Toll Free).



## **How to use the updated form**

1. Download the latest version of the ballast water reporting form:  
[85-0512-AE](#) (20 tanks) [PDF, 262 K/MB]  
[85-0512-BE](#) (30 tanks) [PDF, 309 K/MB]  
[85-0512-CE](#) (50 tanks) [PDF, 403 K/MB]
2. Follow the instructions for how to fill out the form in Schedule 6 of the [Guide to Canada's Ballast Water Control and Management Regulations](#)

Please note that after May 1, 2018:

- You must use the latest version of the form ([85-0512](#) AE/BE/CE)
- We will only accept the form in Adobe PDF readable format